

**Parish Council of Alfrick and Lulsley**  
**Minutes of the meeting of the Parish Council Meeting on**  
**25<sup>th</sup> June 2026 at 19:00 hrs in the Village Hall, Alfrick.**

**Present:** Cllr T. Clarke, N. Catlow, Cllr Prodger, Cllr Golden-Laydon, Cllr Hayward, R. Timney (Clerk)

**Public Question Time and reports prior to the formal meeting.**

**1. Members' Apologies and Declarations of Interests.**

Cllr S V Glazzard, Cllr A Lane, Cllr Messervy-Whiting, Cllr Lowe, No additional interests declared.

**2. Minutes of the meetings held on 13<sup>th</sup> May 2026**

**APPROVED**

**3. Financial Matters;**

a) Finance report Alfrick and Lulsley PC – 13 May 2026 – 19 June 2026

**Expenditure**

| <b>Date</b> | <b>To whom</b>  | <b>For what</b>                          | <b>Amount</b> |
|-------------|-----------------|------------------------------------------|---------------|
| 19/5/2026   | Lloyds Bank     | Service Charge                           | 4.25          |
| 26/5/2026   | Worcs CALC      | Membership and professional support      | 482.53        |
| 26/5/2026   | Clear Insurance | Insurance premium to June 2027           | 808.55        |
| 26/5/2026   | John Sutton     | LM duties                                | 124.45        |
| 28/5/2026   | RT              | Clerks salary                            | 313.26        |
| 12/6/2026   | HMRC            | PAYE                                     | 234.80        |
| 12/6/2026   | Zak Atkins      | Spinney/tennis Court maintenance         | 580.00        |
| 12/6/2026   | Sign Central    | Defib signs                              | 84.00         |
| 12/6/2026   | MCB Landscapes  | Grass mowing plus playing field upgrade. | 2,220.00      |
| 19/6/2026   | John Sutton     | LM Duties                                | 274.35        |
| 19/6/2026   | Duffy Regan     | Internal audit fee                       | 60.00         |
| 19/6/2026   | RT              | Netting cost refund                      | 75.98         |

**Income**

| <b>Date</b> | <b>From whom</b>    | <b>For what</b> | <b>Amount</b> |
|-------------|---------------------|-----------------|---------------|
| 9/4/2026    | Lloyds Bank         | Interest        | 11.96         |
| 11/5/2026   | Lloyds Bank         | Interest        | 12.35         |
| 9/6/2026    | Lloyds Bank         | Interest        | 11.20         |
| 11/6/2026   | F/FLOW BNYMIL AS T. | Refund/Error *  | 50.38         |
| 27/5/2026   | WCC                 | LM              | 144.45        |

**Bank balances 19<sup>th</sup> June 2026**

Treasurers account £ 9676.63

Instant access account £ 28,206.94

**Total £ 37,883.57**

**APPROVED**

**40/2023-24**

- On a Lloyds bank statement, **F/FLOW** stands for "Funds Flow". It indicates that an international payment or a high-value CHAPS (Clearing House Automated Payment System) transfer has been processed. We are investigating this payment with Lloyds Bank.

- b) AGAR Form 3 Section 1 – Annual Governance Statement **APPROVED**
- c) AGAR Form 3 Section 2 – Accounting Statements **APPROVED**
- d) Internal Auditors Report AGAR Form 3 **APPROVED**

**4. Planning and Environmental Matters;**

- a) Note approval of M/25/01782/FUL with conditions. **NOTED**

**5. Website matters.** To consider establishing a PC website and generic council e mail addresses. 3 quotes received.

John Grove - GBS Marketing Ltd

Site creation: £250.00 one off cost plus VAT

Hosting: £150.00 per year plus VAT

Domain Registration: £15.00 per year VAT included.

1 generic council e mails £10 per year.

Admin support: £120 per year.

**PACKAGE APPROVED**

**6. Clerk's Report**

War memorial – proposal accepted by Heritage Office at MHDC – Three quotes being sought for works and then funding to be applied for.

MCB to put right the verge surface at the Playing Field Gate in 2 weeks.

Alfrick Court Flood works – Cllr Prodger is liaising with WCC Highways on culvert blockage.

Survey Printing requirements clarified on matters of postage returns and delivery.

RoSPA inspection of Play Area to be carried out in October – weekly inspections continuing.

Mobile Booster operational issues being investigated by County Council.

Tennis Court Planter being attended to by Zac Atkins.

**7. Boule Court matters.**

Quotes to be sought for the removal of the sharp sand and replacement with new "solid" surface to be installed using self binding sandstone gravel 10mm – Dust and works to include a short path from the tennis court perimeter path to the boule court.

Future consideration will be given to a picket fence to the area to discourage dog traffic and further works to the grass surface and boule court surround.

The PC will take temporary responsibility for the boule court cover until the new court surface is installed. A risk assessment has been carried out and it is a low level, short term risk.

**8. Items for the next meeting.** Mobile Signal Booster, Gate works by MCB, Social Media, Augmented First Aid Kit next to Defib at Village Hall.

9. Confirm date of next meeting. **Proposed 9<sup>th</sup> July 2026.** **APPROVED**