

Parish Council of Alfrick and Lulsley
Minutes of the meeting of the Parish Council Annual Meeting on
Wed 13th May 2026 at 19:00 hrs in the Village Hall, Alfrick.

Present: Cllr T. Clarke Chair, Cllr Messervy-Whiting, Cllr N. Catlow, Cllr G. Lowe, Cllr B. Prodder, Cllr I. Laydon, Cllr P J Hayward, Cllr Amy Lane, R. Timney (Clerk)

Public Question Time and reports prior to the formal meeting.

County and District Cllrs, Footpaths and Tree Warden, Village Hall, Community Shop, Knightwick Surgery Patient Group.

MINUTES

- 1. Election of Chair and Vice Chair of The Parish Council and acceptance of role.**
Cllr Clarke elected Chair, Cllr Glazzard elected Vice Chair.
- 2. Members' Apologies, Cllr S V Glazzard V. Chair and Declarations of Interests** No additional declarations. Cllr Amy Lane was welcomed to the Council
- 3. Minutes of the meetings held on 13th April 2026** **APPROVED**

4. Financial Matters;

a) Payments made under delegated procedure and income.

Finance report Alfrick and Lulsley PC – 31st March 2026 to 13 May 2026

Expenditure

Date	To whom	For what	Amount
9 April 2026	Carolyn Baker	Payroll	37.50
20 April 2026	Lloyds Bank	Service charge	4.25
28 April 2026	RT	Clerk's salary	313.26
29 April 2026	M. Goldsmith	Memorial flower beds	52.00
29 April 2026	A and L village hall	Meetings hire	32.00

Income

Date	From whom	For what	Amount
30 April 2026	MHDC	50% precept	7154.00

Bank balances 13th May 2026

Treasurers account £ 14,743.97

Instant access account £ 28183.39

Total **£ 42,927.36**

APPROVED

b) Draft accounts for 2025/26.

APPROVED

c) Asset Register for 2026.

APPROVED

d) Insurance provider from June 1st 2026... continuing Clear Council Insurance on a three year deal from June 2024.

APPROVED

e) Membership payment to CALC and NALC @ £ 482.53

APPROVED

f) Standing order for Clerk's salary on NALC payscale mark 13.

APPROVED

g) PC risk and financial risk assessment

APPROVED

h) Duffy Regan to act as Independent Examinators of accounts 25/26

APPROVED

5. Planning and Environmental Matters;

Cllrs noted the approval of Forge Cottage improvements.

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6. Construction of small path to boule court. The Cllrs approved this improvement in principal but want to see some more prices.

7. Consider Registration of Spinney and Bus Stop Footing @ £748.70 with HWH Solicitors. Cllrs want to see some more prices before making a decision.

8. Consider access kerb/licence at the Playing Field gate by the old hard standing. Clerk to ask MCB to tidy up kerb line in question and to seek more information about the licencing of the dropped kerb.

9. Consider annual ROSPA inspection.

Clerk to seek a price from Playsafety Ltd for the annual RoSPA inspection to be carried out in October for comparison with Kompan's proposals.

10. Clerk's Report

The Lengthsman submitted a report on his work and some questions about where to trim on local verges. Cllr Prodger and Cllr Clarke are happy to liaise with the LM on this matter.

The Cricket Club asked for permission to apply sharp sand to the "cricket" square at their own cost this was approved by councillors. They also asked for permission to use and store new cricket nets on the playing field councillors also agreed to this subject to the storage working out as unobtrusive.

Cllr Prodger had found a blocked culvert on the public footpath near Alfrick Court that may need to be looked at as part of the flooding problem on the Knightwick Road.

11. Nominations to local bodies.

APPROVED

- a) Community Shop Committee. **Cllr Prodger**
- b) Two representatives to WCALC Area Meeting. **None**
- c) Lulsley Trustee of the Knightwick Charities **Cllr Clarke**
- d) Knightwick surgery patient group **Cllr Messervy-Whiting**

12. Policy Review.

- a) Finance Policy 2026
- b) Equality Policy 2026
- c) Model standing Orders 2026

APPROVED

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13. Items for the next meeting

Boule Court – surfaces and path to. Cooption process. Registration of Land, Alfrick Court drainage, Kerb licence, Plaque for bench and Spinney update from Zac Atkins.

Confirm date of next meeting. Proposed 9th July 2026 PC meeting.

APPROVED

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