Parish Council of Alfrick and Lulsley
Minutes of the meeting of the Parish Council Annual Meeting on Thurs 10th Sept 2026 at 19:00 hrs in the Village Hall, Alfrick.

Present: Cllr T. Clarke Chair, Cllr S. Glazzard, Cllr N. Catlow, Cllr G. Lowe, Cllr B. Prodger, Ian Golden-Laydon, Cllr A. Lane, Cllr P J Hayward, R. Timney (Clerk)

Public Question Time and reports prior to the formal meeting.
County and District Cllrs, Footpaths and Tree Warden, Village Hall, Community Shop, Knightwick Surgery Patient Group.

MINUTES

1. **Members' Apologies.** Cllr Messervy-Whiting, County Cllr Chris Mc Sweeney.

There were no further **Declarations of Interests.**

2. **Minutes of the meetings held on 9th July 2026**
   APPROVED

3. **Mobile Signal Booster.** The PC will consider buying the loaned unit or an equivalent at the end of the contract period. It will investigate what happened at Hanley PC on this matter.

4. **Financial Matters.**

a) Payments and income **9 July 2026 – 10th September 2026**

Expenditure

Date	To whom	For what	Amount
10th July 2026	First Paige Ltd	Survey printing	522.20
10th July 2026	David H	Village works	505.00
17th July 2026	Zak A	Village maintenance	310.00
17th July 2026	Carolyn B	Payroll services	37.50
20th July 2026	Lloyds Bank	Service charge	4.25
27th July 2026	John S	LM june	189.40
27th July 2026	MCB Landscapes	Grass cutting	240.00
28th July 2026	RT	Clerk's salary	313.26
14th Aug 2026	John S	LM July	210.25
14th Aug 2026	Mariola G	War memorial flowers	33.20
18th Aug 2026	Lloyds Bank	Service charge	4.25
28th Aug 2026	RT	Clerk's salary	313.26

Income

Date	From whom	For what	Amount
29th July 2026	WCC	LM	209.40
18th Aug 2026	WCC	LM	210.25
9th July 2026	Lloyds Bank	Interest	11.59
10th Aug 2026	Lloyds Bank	Interest	12.37

Bank balances 10th Sept 2026

Treasurers account	£ 15247.37
Instant access account	£ 28230.90
Total	**£ 43,478.27**

APPROVED

b) External auditors report for AGAR. (Annual Governance and Accountability Return) – not yet received.

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5. **Lengthsman,** Cllrs will investigate if a local volunteer would take on the up keep of the tennis court planter.

6. **Local questionnaire about PC matters**. Cllr Glazzard presented an interim report on the survey that had yielded a good response rate. A full report will be presented at a subsequent meeting and the findings will inform the PC's local planning document.

7. **Land Registration. HWH Law** to be asked to process the Land Registration of the Spinney and the Bus Stop land for a quotation @ £640.75 plus VAT. **APPROVED**

8. **PC to return to a calendar of monthly meetings – excluding August and December.**

APPROVED

9. **Play area inspection reporting.** Regular play area inspections are taking place through Zak Atkins. PlaySafe Ltd had carried out a RoSPA level annual inspection in July. Their report (circulated to cllrs) found the risks levels to be low and the area in generally good condition.

10. **Boule Court Working Party.** Cllr Hayward reported that the court is well used and has turned out to be a good facility but improvements are needed. Upgrades could include: A self binding compacted gravel surface, an levelling of the surrounding grassed area and an access path to the court. She will seek funding and further quotations for the works.

11. **Consideration of Cooption Standing Order.** Cllr Catlow led a discussion about future arrangements in cooption matters. He will take advice from CALC and the Clerk and return with a formal motion at a subsequent meeting.

12. **Clerk's Report.**

- A new PC website has been established as the County Council's supported service was removed.
- The War Memorial base repairs have been accepted as eligible for funding by the War Memorials Trust and they will consider making a grant for the works in the coming months.
- Following the wildfire risks this summer the need for an up to date Emergency Plan has been raised. This will be considered in a future

meeting.

- A question has been raised about the tennis court carpark and its loose gravel surface – could this be upgraded to a tarmacadam surface – could the show committee be asked to fund some of the work as it is useful for their event and is a sound community benefit.

13. **Items for the next meeting**

Emergency planning, local resident's survey, boule court improvements, cooption procedures, tennis court carpark upgrade.

14. **Confirm date of next meeting**. Thursday Oct 8th 2026.

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