Parish Council of Alfrick and Lulsley
Minutes of the meeting of the Parish Council Annual Meeting on Thurs 8th October 2026 at 19:00 hrs in the Village Hall, Alfrick.

Present: Cllr T. Clarke Chair, Cllr S. Glazzard, Cllr N. Catlow, Cllr G. Lowe, Cllr B. Prodger, Cllr Ian Golden-Laydon, Cllr A. Lane, Cllr P J Hayward, Cllr Messervy-Whiting R. Timney (Clerk)

Public Question Time and reports prior to the formal meeting.
County and District Cllrs, Footpaths and Tree Warden, Village Hall, Community Shop, Knightwick Surgery Patient Group.

MINUTES

1. **Members' Apologies.** County Cllr Chris Mc Sweeney. There were no further **Declarations of Interests.**

2. **Minutes of the meetings held on 10th Sept 2026** **APPROVED**

3. **Financial Matters.**

a) Payments and income **10th September to 8th October 2026**

Expenditure

Date	To whom	For what	Amount
17/9/2026	John Sutton	LM	267.95
17/9/2026	HMRC	PAYE Q2	235.00
17/9/2026	Playsafe Ltd	Play Equipment Annual inspection	328.80
21/9/2026	Lloyds Bank	Service charge	4.25
28/9/2026	RT	Clerks Salary	328.80
7/10/2026	GBS Marketing	Website set up and data transfer	831.00
7/10/2026	Zak Atkins	Village maintenance services	295.00
7/10/2026	MCB Landscapes	Grass cutting – Show hedge trimming	660.00
7/10/2026	Carolyn Baker	Payroll services	37.50

Income

Date	From whom	For what	Amount
15/9/2026	WCC	LM	267.95
29/9/2026	MHDC	50% precept	7421.95
9/9/2026	Lloyds Bank	Interest	11.60

Bank balances 8th Oct 2026

Treasurers account	£ 11,839.74
Instant access account	£ 28242.50
Total	**£ 40,082.24**

APPROVED

b) External auditors report for AGAR. (Annual Governance and Accountability Return) NOTED

4. **Lengthsman, and Maintenance.**

A local volunteer has come forward to attend to the planter at the Tennis Court.
Cllrs asked that the Lengthsman looks at both VAS signs to see if they need any maintenance.
The Lengthsman is completing a survey of salt grit bins around the Parish.

5. **Parish Design Plan – informed by the recent Parish Questionnaire**

Cllrs noted the findings of the Parish Council Survey and Approved the Parish Design Plan that it helped to inform.
Cllrs also voted their thanks for Cllr Glazzard for all his hard work in organising the Survey and the Design Plan.

6. **Emergency Planning Document**.

Cllrs will seek volunteer and skills details to Cllr Clarke to help him complete the update of the PC's Emergency Plan

7. **Tennis Court Carpark surfacing upgrade.**

The boundary between the village hall land and the PC's leased tennis court land was clarified. Cllrs are minded to meet with the VH to discuss tarmacking the whole of the rough track and carpark area in one go. Cllrs would prefer the area to have a better surface for those with disabilities, children or mobility issues.

8. **Boule Court.**

Cllr Hayward has submitted a funding bid to support an upgrade to the area around the boule court, an access path and a less dog friendly surface. There are a number of additional funders to be approached if needed and a promise of a contribution from Dist Cllr S. Rouse. The working party consisting of Cllr Hayward, Cllr Prodger, Cllr Golden – Laydon, Cllr Clarke will meet to decide on a specification and scope of the works.

9. **Consideration of Cooption Standing Order.**

Cllr Catlow led a further discussion about future arrangements in cooption matters. A motion will be presented at the next meeting.

10. **Clerk's Report.**

Correspondence had been received seeking the PC's support in registering a local lake as a Community Asset. The Council recorded its thanks to the late owner for his generosity in allowing the community to enjoy the lake. The PC will monitor the situation and consider the matter at a later date if circumstances change. A consultation note for detailed planning permission **(M/26/01145/TDC5 off the Knightwick Road)** had been received - too late for the Agenda. The PC had asked for a delay in the response deadline. If the delay is not granted a further meeting will be convened.

11. **Items for the next meeting**

Emergency planning, Cooption procedures, Tennis court carpark upgrade. Boule Court update, Mobile phone booster

14. **Confirm date of next meeting**. Thursday November 12th 2026.